

Switching Over to e-Procurement from Manual Tendering

All prospective bidders are informed that **CSIR-Institute of Minerals and Materials Technology(IMMT), Bhubaneswar** is switching over to e-procurement using the Central Public Procurement Portal developed by National Informatics Centre (NIC) under URL <https://www.etenders.gov.in>. For participation in tenders of **CSIR-IMMT, all bidders (including foreign bidders)** need to enroll themselves on the portal which is free of cost. For enrolment, the bidder has to click on the link **“Online Bidder Enrolment”** of above portal and follow the instructions therein. The bidder has to select his own Login ID, Password and fill the company details. The Login ID Shall be authorized email ID of the company. Further information is available in the **“Bidder Manual Kit”** including instructions for submission of bids online.

The bidders first need to possess **Class-III Digital Signature Certificates (Signing only)**. In case of any difficulty, the bidders may approach the help desk of NIC. Once successfully registered as bidders, the respective bidders need to intimate their login ID along with their product profile to the Purchase Department of **CSIR- Institute of Minerals and Materials Technology, Bhubaneswar(email: spo@immt.res.in)** to enable them to forward request to quotations in an electronic form.

It may kindly be noted that, only the enrolled/bidders registered with above portal would be allowed to participate in the tendering process.

-S/d-

**Stores & Purchase Officer
CSIR-IMMT, Bhubaneswar
Tel.: 0674-237-9258/9393**